

3/16/15

Mr. John Doe
123 ABC Road
Apt 5
Caribou, ME 04736

Dear John Doe,

In order to complete your application for Access for Care, we need to receive the following documentation within **sixty (60) days** from the date of this letter:

- Paystubs showing both the last 3 months and the last 12 months gross income
- Last year's tax return
- Current year award letter for social security
- Unemployment Benefit letter or weekly claims report showing current gross income
- Worker's compensation benefits or award letter showing gross income
- Alimony or Child support determination letter from state or court system
- Rental Income for the past 12 months
- Statements showing dividend or interest amounts
- Bank Statements
- MaineCare denial letter
- Proof of Maine residency
- Earning/Housing Verification Form (Enclosed)
- Other: anything can be typed in here

When all the required documentation has been gathered, please mail a copy to:

Pines Health Services
PO Box 40
Caribou, ME 04736

Or stop by our Business Office at:
24 Sweden St., Suite 101
Caribou, ME 04736

Please contact our financial counselors at (207) 498-1371, (207) 498-1617, or (800)858-2279 ext 1371 or 1617 if you have any questions.

Sincerely,
Financial Counselor

Because Nothing Is More Important Than Your Health